



Victory Garden Initiative Internship Program

Victory Garden Initiative is a non-profit organization that builds communities who grow their own food as a way of life to create a community-based, ecologically sustainable, socially just and nutritious food system for all. We are a small, dynamic and rapidly growing organization seeking the right team members to join us in changing Milwaukee's landscape into a lush, food-producing city.

Note that these are unpaid internships. That being said, we do our best to focus on hands-on training and cross-training opportunities in different departments. We are sometimes able to offer small stipends or credit for specific professional development workshops, but this is not a guarantee. Students that qualify for school credit are encouraged to apply. Interns can also be hard-core volunteers that are not students!

Schedule and Duration: This is highly flexible, but in general these are the expectations:

Fall	Spring	Summer
September 1 - December 31	January 1 - May 31	June 1 -August 30
10-15 hours/week	10-15 hours/week	15-20 hours/week
Schedule is determined by the Intern and Manager at the time of hire.		

Location:

1. Victory Garden Urban Farm - 220 E. Concordia Ave. Milwaukee, WI
2. Victory Garden Initiative Farmhouse (office) - 249 E. Concordia Ave, Milwaukee, WI
3. Off Site Locations - Community interns (various sites in MKE), Youth Interns (Riverwest Schools)

Internship Opportunities

1. Urban Agriculture Intern
 - a. This intern will work on our 1.5 acre urban farm to assist with crop production, volunteer shift management, and our entrepreneurial activities such as CSA Subscription Boxes, Farmer's Markets, Roadside Stands, and wholesale.
2. Youth Education Intern
 - a. This intern will work on all aspects of our Youth Education Program which includes Farm Field Trips, Summer AgriCorps Program, After School Garden Clubs, and Youth Green Jobs programs.
3. Social Media & Outreach Intern
 - a. This intern will assist with all aspects of social media and outreach. We primarily utilize Facebook, Instagram, Twitter, and LinkedIn as well as Hootsuite management services. This intern will also help with planning and staffing outreach events and activities.
4. Community Programs Intern
 - a. This intern will assist with the planning and facilitation of various community programs and events such as our Great Victory Garden Blitz, Annual Farmraiser, Happy Hours on the Farm, Community Potlucks, and more.



5. Grant Writing & Research Intern
 - a. This intern will assist with writing and researching appropriate grants for VGI programs including agricultural, youth, and community programs.
6. Database and Administration Intern
 - a. This intern works in the VGI office to assist with various nonprofit administration tasks and specializes in internet database organization.

Qualifications:

- Aptitude for detail management and commitment to deadlines
- Familiarity with Microsoft, Google Suite, and general computer software
- Ability to balance multiple tasks and work independently
- Clear communication skills when working with partners, donors, and all people that come together to make VGI programs happen
- Flexibility and adaptability
- Interest in food system issues, agriculture, permaculture, sustainability, climate change etc.
- Farm Interns need to be willing to work outdoors in all kinds of weather and be able to comfortably lift 30lbs.
- Youth Education Interns must pass a background check

To apply: Please send a cover letter and resume to helpusgrow@victorygardeninitiative.org with the subject line: Internship Program - (title of program interested in). If possible, please combine into one PDF document.

Note to applicants: if you are a student and interested in a position but cannot meet the time commitments, please still reach out to us! We are able to accommodate schedules for students to complete much shorter service hours through this internship program, we just ask that you are able to commit to some sort of regular, established schedule. Even if that is as little as 3 hours a week, you can still gain valuable experience in a chosen focus area (i.e. direct programming with youth, editing grants, or helping with compost runs/operations)

Application Due Dates: We accept applications on a rolling basis. However, we usually focus our efforts around these due dates. You may submit at other times, but we cannot guarantee space available at those times or that we will be able to consider your application promptly.

May 1 (Summer Internship), **August 1** (Fall Internship), **December 1** (Spring Internship)