



## Youth Education Internship

Victory Garden Initiative is a non-profit organization that builds communities who grow their own food as a way of life to create a community-based, ecologically sustainable, socially just and nutritious food system for all. We are a small, dynamic and rapidly growing organization seeking the right team member to join us in changing Milwaukee's landscape into a lush, food-producing city.

### Position Description:

The Youth Education Internship is an opportunity to expand your knowledge of urban food production, gain connections with the Milwaukee food scene, and hone great communication skills while supporting the creation of a more sustainable and socially just food system. This internship will provide specific experience in all areas of environmental education including curriculum design, program planning, evaluation, direct education opportunities in both outdoor and indoor settings, and exposure to urban conservation and agriculture specific curriculum.

Note that this is an unpaid internship. That being said, we do our best to focus on hands-on training and cross-training opportunities in different departments. We are sometimes able to offer small stipends or credit for specific professional development workshops, but this is not a guarantee. Students that qualify for school credit are encouraged to apply. Interns can also be hard-core volunteers that are not students!

**Reports to:** Youth Programs Coordinator

**Schedule and Duration:** This is highly flexible, but in general these are the expectations.

Fall	Spring	Summer
September 1 - December 31	January 1 - May 31	June 1 -August 30
10-15 hours/week	10-15 hours/week	15-20 hours/week
Schedule is determined by the Intern and Youth Programs Coordinator at the time of hire.		

### Location:

1. Victory Garden Initiative Office - 249 E. Concordia, Milwaukee, WI
2. Victory Garden Urban Farm - 220 E. Concordia Ave. Milwaukee, WI
3. Education venues throughout Milwaukee, mainly in the Riverwest neighborhood at La Escuela Fratney Elementary and Riverwest Elementary Schools



### **Learning Opportunities:**

- Collaborate with Youth Programs Coordinator to plan and implement the year-round YEP! Youth Education Program which consists of Summer AgriCorps, Farm Field Trips, and After School Garden Clubs,
- Assist with developing the YEP! Curriculum, learning to write thorough lesson plans with extensive modification opportunities to accommodate the many learning environments and diverse youth we work with,
- Assist in marketing educational programs including helping to develop materials (flyers, brochures, social media posts, etc), and distributing materials (canvassing, putting up posters, attending community meetings),
- Interns are expected to staff at least one informational/educational table at a community outreach event (such as a resource fair, Earth Day event, farmer's market community booth etc),
- Assist with the upkeep of the Youth Education Garden (10 raised beds), school garden at Riverwest Academy (4 beds), and pollinator beds throughout farm from May-October,
- Complete other duties as assigned and interested.

### **Qualifications:**

- Ability to pass a background check is required in order to work directly with youth.
- Aptitude for detail management and commitment to deadlines,
- Proficiency in MS Office, Google Suite (drive, gmail, etc), and general social media,
- Responsible, able to follow through on assignments and work independently,
- Able to commit to a regular schedule,
- Passionate about changing the food system and living the VGI mission,
- Flexibility and adaptability
- Interest in food system issues
- Biology, agriculture, environmental education, natural resources, or education student preferred.
- Additional desired skills: Curriculum design and youth engagement experience

**To apply: Please send a cover letter and resume to [helpusgrow@victorygardeninitiative.org](mailto:helpusgrow@victorygardeninitiative.org) with the subject line: Internship Program - Youth Education. If possible, please combine into one PDF document.**

Note to applicants: if you are a student and interested in the position but cannot meet the time commitments, please still reach out to us! We are able to accommodate schedules for students to complete much shorter service hours through this internship program, we just ask that you are able to commit to some sort of regular, established schedule. Even if that is as little as 3 hours a week, you can still gain valuable experience in a chosen focus area (i.e. writing lesson plans or direct youth engagement).

**Application Due Dates:** We accept applications on a rolling basis. However, we usually focus our efforts around these due dates. You may submit at other times, but we cannot guarantee space available at those times or that we will be able to consider your application promptly.

**May 1** (Summer Internship), **August 1** (Fall Internship), **December 1** (Spring Internship)